



Ref. No.: SO/IV/2023-24/204/1765

Date: 01/07/2023

CORRIGENDUM – 1

Referring to RFP (Ref. No.: SO/IV/2023-24/204/1741), dated 22.06.2023, floated for Empanelment of event management agency, the following amendment is hereby being notified and may be considered by potential bidders:

Sl. No.	Existing Clause	Amendment/Clarification
1	<p>Technical Evaluation Criteria</p> <p>Clause 1 of Page number 8 Experience of the bidder in organizing events:</p> <p>Clause 1c of Page number 8: Bidder should have experience in organising mega events such as summit, Conclaves, Trade fair etc. with single purchase/work order of Minimum work order INR 1 Cr. (5 marks per event)</p> <p>Clause 2a of Page number 8 Event organised for Private Organisation/MNC/Industry Association organisation with Single Purchase/ work order of Minimum INR 10 lakh (Outside of Odisha) (2.5 marks per event) Maximum 10 Marks</p> <p>Clause 2b of Page number 8 Event organised for Central/State Government/PSU organisation with single Purchase /work order of Minimum INR 15 lakh (Outside of Odisha) 2.5 Marks per event</p>	<p>The clauses are revised as: Experience of the bidder in organizing events within Odisha:</p> <p>Bidder should have experience in organising mega events such as summit, Conclaves, Trade fair etc, with single purchase/work order of Minimum value of INR 90 lakh. And for local MSMEs and local Startups single work/Purchase order with Minimum value of INR 50 Lakh. (5 marks per event)</p> <p>Event organised for Private Organisation/MNC/Industry Association organisation with Single Purchase/ work order of Minimum INR 10 lakh (Outside of Odisha) (2.5 marks per event) Maximum 5 Marks</p> <p>Event organised for Central/State Government/PSU organisation with single Purchase /work order with Minimum Value of INR 15 lakh, and for local MSMEs and Local Startups single Purchase /work order with Minimum Value of INR 10 lakh (Outside of Odisha) 2.5 Marks per event. Maximum 5 Marks</p>

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	<p>Team Strength</p> <p>a. The agency having on roll employees 20 – 30 employee (2.5 Marks)</p> <p>b. More than 30 Employees (5 Marks)</p> <p>PR Management</p>	<p>a. The agency having on roll employees More than 10 but less than 15 employee (2 Marks)</p> <p>b. 15 -20 Employees (4 Marks)</p> <p>c. More than 20 Employees (5 Marks)</p> <p>Bidder should have experience of PR Management of Media coverage including Newspaper release, conducting Press conference and live streaming on social media platform. work order and/ any supportive document should be submitted. Supportive document is the subject of acceptance of selection committee. (Maximum 5 Marks)</p>
2	<p>Bidder data Sheet</p> <p>Page No.3 EMD</p>	<p>EMD will be exempted for Local MSMEs, and Local Startups as defined under Odisha Startup Policy 2016 as per the guideline of finance department, Govt. of Odisha.</p>
3	<p>Joint Ventures and consortium</p>	<p>Joint ventures and Consortium are strictly not allowed.</p>
4	<p>Empanelment Procedure</p>	<p>Financial Bids of bidders who score a minimum of 60 marks in Technical Evaluation shall be opened. Rates mentioned in Annexure 3 of the bid of the L1 bidder will be the benchmark rate. Remaining Bidders shall be invited to match their rates with the rates mentioned in Annexure 3 of L1. Invitation for the Bid negotiations shall be undertaken in descending order as per the technical scores received (from highest to lowest). Only the bidders who agree to the rates shall be empanelled.</p>
5	<p>No of empanelment</p>	<p>Maximum 3 Bidders will be empanelled who will have qualify in technical and financial bid.</p>
6	<p>PR Management</p>	<p>Bidders has to provide the rate for Below activities at page no. 22 under the Event hosting activity in Annexure-3. Press release in 3 premium Newspaper such as Times of India, Hindustan times Etc. (one In English one in Odia and one in Hindi)</p>

		Organising Press conference. (Unit to be considered while quoting the price is "per day")
7	Penalty and agreement	Empanelled Bidder has to do agreement for each and every event at the time of event proposal and there will be penalty (which will be mentioned in the agreement) also in case if empanelled bidders fail to fulfil the terms and condition mentioned in this RFP or proposed agreement.
8	Technical Evaluation Criteria Page No 8 The total maximum points for evaluation of Technical Proposal are 100 marks. Bidder needs to score at least 70 marks to be considered for qualification for financial proposal of this RFP. This score shall be based on the assessment of the Technical Proposal submitted by the bidder.	The total maximum points for evaluation of Technical Proposal are 100 marks. Bidder needs to score at least 60 marks to be considered for qualification for financial proposal of this RFP. This score shall be based on the assessment of the Technical Proposal submitted by the bidder.

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Chief Administrative Officer
Startup Odisha