



Advt. No: SO/III/2022-23/96/2085

Date: 21.08.2023

ADVERTISEMENT
(WALK-IN-INTERVIEW)

STARTUP ODISHA has been incorporated on 30th March 2021 under the Companies Act, 2013 as a Section 8 Company to establish, develop and strengthen and enable an ecosystem for Startups and entrepreneurs in the state of Odisha.

STARTUP ODISHA intends to engage retired persons from a State Govt. / Central Govt. or a State/Central PSU to work in Startup Odisha Company on contractual basis for a period of 6 months to 12 months and may be extended subject to satisfactory performance for a further period with a consolidated remuneration (negotiable) as per the details mentioned below.

Sl. No	Name of the Position	No. of posts	Basic Eligibility	Jobs & Responsibilities
1	Consultant – Building Management (The position /designation is subject to change as per the functional requirement of Startup Odisha.) Age: not more than 65 years. Salary: Negotiable	01	Retired Executive Engineer/Asst. Executive Engineer from State/Central Govt. or State PSU/ Central PSU having expertise in management of buildings.	<ul style="list-style-type: none">• Management, Development and Maintenance of O-HUB Building.• Conducting on-site investigations and analysing data.• Assessing potential risks, materials and costs.• Provide advice and resolve creatively any emerging problems/deficiencies.• Monitor progress and compile reports in any projects related to O-HUB.• Comply with guidelines and regulations including permits, safety etc. and deliver technical files and other technical documentation as required.• Managing the manpower engaged through CFMS for day-to-day activities of O-HUB Building.

2nd Floor, Tower-A, Odisha Startup Incubation Centre (O-Hub)

Special Economic Zone Road, Chandaka, Bhubaneswar -751024, Odisha

✉: startup.odisha@gov.in 🌐: www.startupodisha.gov.in ☎Toll Free: 1800-345-7100 📞0674-2586176/2586177

CIN : U91990OR2021NPL036045 GST No.: 21ABFCS8152E1ZK

The interested candidates may send duly filled in application form (Annexure-A) along with their C.V. through e-mail to **recruitment@startupodisha.org.in** and should appear in **walk-in-interview on 31.08.2023 at 11.30 A.M in the Conference Hall of STARTUP ODISHA Office at 1st Floor, Tower-A, Odisha Startup Incubation Centre, O-Hub, Special Economic Zone Chandaka, Bhubaneswar- 751024.** No separate interview letter will be issued and no TA/DA will be paid for appearing in the walk-in-interview. Candidate should produce all the original documents including experience certificate and two passport size photographs along with one set of photocopies of all the documents at the time of walk-in-interview. No interim correspondence will be entertained. Canvassing in any form will be a disqualification and STARTUP ODISHA reserves the right either to cancel the notification or increase the number of positions including devising its own method of selecting the candidates.

*The appointment/engagement is purely temporary and terminable at any time without prior notice and assigning any reason thereof.

Sd/-
(Chief Administrative Officer)

Advertisement No: Ref. No: SO/II/2022-23/96/2085

Position Applied for: Consultant- Building Management

Mode of recruitment: On Contract basis

Format of the Application Form

- 1) Name and address (in Block Letters):
- 2) Date of Birth (DD/MM/YYYY):
- 3) Date of retirement:
- 4) Educational Qualifications:

SI	Degree	Board / University	Result

- 5) Details of employment to be furnished in chronological order as per the format given below.
(Self-attested/authenticated copies of the relevant documents to be enclosed separately)

SI	Name of the Employer	Designation	Duration	Nature of job

- 6) Nature of past employment i.e. permanent/temporary/ad-hoc:
- 7) Additional information, if any, which you would like to mention in support of your suitability for the post.
 - I. Additional academic qualifications:
 - II. Extra Work experience, if any, over and above the items mention at Sl. No.5 above.
- 8) Whether belongs to SC/ST/OBC (if yes, please specify):
- 9) Remarks (The candidates may indicate information with regard to)
 - I. Research/publications and reports and special projects
 - II. Awards Scholarship/Official Appreciation, etc.

I hereby certify that the information given above are true and correct to the best of my knowledge and belief.

Signature of the Applicant