



**Startup
Odisha**

ସ୍ଟାର୍ଟଅପ୍ ଓଡ଼ିଶା

**A Startup, Innovation & Entrepreneurship Promotion Organization
under MS & ME Department, Government of Odisha**

No. SO/I/2022-23/244/2094

Date. 22.08.2023

Tender Notice for Providing Vehicles on Daily Rent Basis

Sealed tenders are invited from reputed Travel Agencies/ Tour Operators having valid GST registration number for providing vehicle of different categories on daily rent basis as mentioned in Annexure-1.

- The interested bidders may download the tender documents from the website www.startupodisha.gov.in and submit the same to the Startup Odisha by registered post.
- The sealed tender must be accompanied with a Non-refundable amount of Rs.500 + GST towards Tender processing fees in shape of bank draft of the scheduled bank drawn in favor of Startup Odisha, Bhubaneswar.
- The intending bidder must quote the daily rate of rent charges (excluding GST) as per Annexure-1
- The Authority reserves the right to reject any or all Tender/Tenders at any time without assigning any reason thereof. The Tender received incomplete or after the scheduled date and time shall be rejected.
- The Tender paper completed in all respect should reach the undersigned on or before Dt.01.09.2023 by 11.30 A.M. through Speed Post or Courier and shall be opened on the same day at 3.30 P.M in Board Room, Startup Odisha. Tender Papers received beyond the stipulated date and time shall not be entertained. The Bidder/Authorized Representatives of the firm may remain present during the opening of the quotation if they desire.

Complete Address for submission of Tender:

Startup Odisha, O-HUB, 2nd Floor, Tower-A
Special Economic Zone, Chandaka Industrial Estate
Bhubaneswar-751024.



2nd Floor, Tower-A, Odisha Startup Incubation Centre (O-Hub)

Special Economic Zone Road, Chandaka, Bhubaneswar -751024, Odisha

✉: startup.odisha@gov.in 🌐: www.startupodisha.gov.in ☎ Toll Free: 1800-345-7100 📞 0674-2586176/2586177

CIN : U91990OR2021NPL036045 GST No.: 21ABFCS8152E1ZK

Terms & Conditions for Providing Vehicles on Daily Rent Basis

The following terms & conditions must be fulfilled by the successful bidder for providing a vehicle on daily rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as : - valid Registration Certificate, Insurance Certificate, Fitness Certificate, proof of up to date tax payment/Pollution Under Control Certificate etc. and Professional D.L. of the driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle in any manner whatsoever. The hirer shall not be responsible for all such litigation.
2. The vehicle should not be more than three years old from the initial registration.
3. Any type of repair & servicing will be borne by the agency as & when required during the period of hiring.
4. The wages and fooding etc. of the driver will be borne by the agency.
5. The vehicle shall be used both inside and outside the district for the use of Startup Odisha.
6. Only taxi permitted vehicle will be provided by the agency.
7. The agency should be registered under appropriate Laws / Acts of Government for providing vehicles on daily rent basis.
8. The agency is to ensure reporting and exit time of vehicle and recording of full signature of traveler along with designation in the duty slip of the hired vehicle.
9. The agency is also to record time of entry and exit along with the Km. reading in the duty slip at the pickup point of Startup Odisha by the security guard on duty.
10. In case of breakdown for reasons whatsoever the replacement of a vehicle by the same or better model shall be provided by the vehicle provider immediately for the rent purpose.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the empanelment.
12. The Driver of the vehicle must have a valid Professional Driving License for driving vehicle.
13. All the pages in the bid documents should be legible, filled in clearly and signed by the authorized person / representatives.

Sd/-

(Chief Administrative Officer)

FINANCIAL**PROVIDING DIFFERENT CATEGORY OF VEHICLES ON DAILY RENT BASIS**

Description	Different Category of Vehicles		
	Innova Crysta	Swift Dzire or Similar vehicle	Wagon-R/Celerio/or Similar Vehicle
Local (Per Hour with free 10 Kms)			
Charges for extra K.M.			
Long Run per K.M.			
Detention Charges per Hour			
Night Halt			