



Advt. No: SO/II/2022-23/96/2415

Date: 09.10.2023

**ADVERTISEMENT**  
(WALK-IN-INTERVIEW)

STARTUP ODISHA has been incorporated on 30<sup>th</sup> March 2021 under the Companies Act, 2013 as a Section 8 Company to establish, develop and strengthen and enable an ecosystem for Startups and entrepreneurs in the state of Odisha.

STARTUP ODISHA intends to engage retired persons from a State Govt. / Central Govt. or a State/Central PSU to work in Startup Odisha Company on contractual basis for a period of 6 months to 12 months and may be extended subject to satisfactory performance for a further period with a consolidated remuneration (negotiable) as per the details mentioned below.

Sl. No	Name of the Position	No. of posts	Basic Eligibility	Jobs & Responsibilities
1	Consultant – Building Management  Age: not more than 65 years. Salary: Negotiable	01	Retired Asst. Executive Engineer/JE (Electrical) from State/Central Govt. or State PSU/ Central PSU having experience in management of buildings.	<ul style="list-style-type: none"><li>• Management, Development and Maintenance of O-HUB Building.</li><li>• Conducting on-site investigations and analysing data.</li><li>• Assessing potential risks, materials and costs.</li><li>• Provide advice and resolve creatively any emerging problems/deficiencies.</li><li>• Monitor progress and compile reports in any projects related to O-HUB.</li><li>• Comply with guidelines and regulations including permits, safety etc. and deliver technical files and other technical documentation as required.</li><li>• Managing the manpower engaged through CFMS for day-to-day activities of O-HUB Building.</li></ul>

The interested candidates may send duly filled in application form (Annexure-A) along with their C.V. through e-mail to [recruitment@startupodisha.org.in](mailto:recruitment@startupodisha.org.in) and should appear in

2nd Floor, Tower-A, Odisha Startup Incubation Centre (O-Hub)

Special Economic Zone Road, Chandaka, Bhubaneswar -751024, Odisha

✉: [startup.odisha@gov.in](mailto:startup.odisha@gov.in) 🌐: [www.startupodisha.gov.in](http://www.startupodisha.gov.in) ☎Toll Free: 1800-345-7100 📞0674-2586176/2586177

CIN : U91990OR2021NPL036045 GST No.: 21ABFCS8152E1ZK

in **walk-in-interview on 25/10/2023 at 11.30 A.M in the Conference Hall of STARTUP ODISHA Office at 2<sup>nd</sup> Floor, Tower-A, Odisha Startup Incubation Centre, O-Hub, Special Economic Zone Chandaka, Bhubaneswar- 751024.** No separate interview letter will be issued and no TA/DA will be paid for appearing in the walk-in-interview. Candidate should produce all the original documents including experience certificate and two passport size photographs along with one set of photocopies of all the documents at the time of walk-in-interview. No interim correspondence will be entertained. Canvassing in any form will be a disqualification and STARTUP ODISHA reserves the right either to cancel the notification or increase the number of positions including devising its own method of selecting the candidates.

\*The appointment/engagement is purely temporary and terminable at any time with prior notice of one month.

**Sd/-  
(Chief Administrative Officer)**

**Advertisement No:** Ref. No: SO/II/2022-23/96/2085

**Position Applied for:** Consultant- Building Management

**Mode of recruitment:** On Contract basis

**Format of the Application Form**

- 1) Name and address (in Block Letters):
- 2) Date of Birth (DD/MM/YYYY):
- 3) Date of retirement:
- 4) Educational Qualifications:

SI	Degree	Board / University	Result

- 5) Details of employment to be furnished in chronological order as per the format given below.  
(Self-attested/authenticated copies of the relevant documents to be enclosed separately)

SI	Name of the Employer	Designation	Duration	Nature of job

- 6) Nature of past employment i.e. permanent/temporary/ad-hoc:
- 7) Additional information, if any, which you would like to mention in support of your suitability for the post.

I. Additional academic qualifications:

II. Extra Work experience, if any, over and above the items mention at Sl. No.5 above.

- 8) Whether belongs to SC/ST/OBC (if yes, please specify):

- 9) Remarks (The candidates may indicate information with regard to)

I. Research/publications and reports and special projects

II. Awards Scholarship/Official Appreciation, etc.

I hereby certify that the information given above are true and correct to the best of my knowledge and belief.

Signature of the Applicant